**MDS Policies – Blurbs**

**Code of Conduct**

Mutual trust is the foundation of the employment contract between the Ministries Council and its employees. The Code of Conduct gives direction on how to behave to avoid any action that could compromise this trust, and sets out fundamental standards expected from employees within and outwith the workplace.

**Recruitment and Selection Policy**

These documents set out the Ministries Council’s policy on recruitment and selection. The Ministries Council is committed to a policy of treating all its employees and job applicants equally on the basis of their ability, qualifications and fitness for work and to recruit the best person for each vacancy.

**Expenses Policy**

This Policy provides fair and consistent guidance to all Ministries Development Staff (MDS) employed by the Ministries Council claiming reimbursement of reasonable expenses incurred in connection with the MDS’s employment through the expenses claim procedure set out by Ministries Council or with local expenses procedures.